

RPC

RECOVERY PARTNERS

CONFIDENTIAL

CLIENT INFORMATION SHEET

Client Name & Contact Number:

In order that we may review your financial status competently and provide you with all the possible options available to you depending upon your income, assets, and liabilities, please complete the attached information sheet in detail. **The completion of this form is for the initial interview and does not commit you to any of the options that will be explained.**

IF IN DOUBT DO NOT LEAVE IT OUT

For assistance contact: v.pip@recoverypartners.ie

Marital Status:

- Married
 Single
 Common-Law
 Separated
 Divorced
 Widowed
 Civil Partnership
 Previous Marriage

Other (Please provide details:

Personal Details:

Applicant Details:	
Full Name:	
Maiden Name:	
Address (past 5 years):	
<i>give dates from to when</i>	
Previous Address (within 5 years):	
<i>give dates from to when</i>	
Date of Birth:	
Nationality	
Place of Birth	
PPS #	
Home Phone:	
Mobile:	
Email:	
Partner/Spouse Details:	
Full Name:	
Maiden Name:	
Address (past 5 years):	
<i>give dates from to when</i>	
Previous Address (within 5 years):	
<i>give dates from to when</i>	
Date of Birth:	
Nationality	
Place of Birth	
PPS #	
Home Phone:	
Mobile:	
Email:	

Dependent Children:

Name	Date of Birth

Debt History:

Background to Financial Difficulties *(Please provide a detailed breakdown of the events which lead to your current financial difficulties):*

Employment Details:

Applicant Details:	
Employed/Self Employed/Other	
Employers Name:	
Employers Address:	
Date of Commencement:	
Occupation:	
Partner/Spouse Details:	
Employed/Self Employed/Other	
Employers Name:	
Employers Address:	
Date of Commencement:	
Occupation:	

Previous Business:

Applicant Details:	
Previous Business (in past 5 years)	
Business Name:	
Business Address:	
Date of Commencement:	
Date of Cessation:	
Partner/Spouse Details:	
Previous Business (in past 5 years)	
Business Name:	
Business Address:	
Date of Commencement:	
Date of Cessation:	

Income Details:

	Applicant	Spouse/Partner	Total
Gross Monthly Salary			
<u>Social Welfare Benefit:</u>			
Job Seekers Benefit			
Disability Allowance			
Lone Parent Allowance			
Other Benefit (Please specify)			
Child Benefit			
Maintenance Payments			
Family Income Supplement			
Rental Income (Total)			
Other Income (Please specify)			

Monthly Expenditure:

	Monthly Cost	Arrears
Utilities		
Electricity		
Gas/Oil		
TV/Cable		
Phone/Mobile/Internet		
Refuse Charges		
Household		
Childcare		
Food/Housekeeping/Personal Care		
Clothing & Footware		
Household Insurance		
House Maintenance/Repairs		
PPR Mortgage Protection		
PPR Rent (Primary Residence if rented)		
Transport		
Petrol/Diesel		
Motor Tax/Insurance/NCT		
Car Maintenance/Repairs		
Toll & Parking Costs		
Rail/Bus/Taxi Costs		
Education		
Books		
Uniforms		
School Contributions		
School Activities		
Medical		
Medical Expenses & Prescriptions		
Private Health Insurance		
Social Inclusion		
Lifestyle Expenses (<i>Family events, social etc.</i>)		
Club Membership		

Monthly Expenditure:

Other		
Life Insurance		
Pension Contribution (<i>Please state if mandatory</i>)		
Maintenance (<i>paid to spouse/children</i>)		
Total Expenses		

Details of Assets:

Asset Type	Current Value €
Savings/deposits/current accounts	
Shares	
Redundancy Payment	
Investments	
Machinery	
Trade Stock	
Other Assets	

Motor Vehicles	Car 1	Car 2
Make:		
Model:		
Year:		
Registration:		
Kilometres:		
Need for Vehicle:		
Registered Owner:		
Current Market Value:		
Is Asset Subject to Finance:		
Has Vehicle been adapted for disabled use:		

Details of Loan/Debts:

PPR Mortgage	
Creditors Name:	
Creditors Address:	
Account Number:	
Name on Account:	
Type of Loan (<i>Mortgage, Top Up etc</i>):	
Purpose of Loan:	
Current Loan Balance:	
Market Value of Property:	
Remaining Mortgage Term:	
Monthly Repayment Per Contract:	
Actual Monthly Repayment:	
Interest Rate on Loan:	
Has Loan been Restructured:	
Detail of Restructure:	
Other Mortgage 1	
Property Address:	
Creditors Name:	
Creditors Address:	
Account Number:	
Name on Account:	
Type of Loan (<i>Mortgage, Top Up etc</i>):	
Purpose of Loan:	
Current Loan Balance:	
Market Value of Property:	
Monthly Repayment Per Contract:	
Actual Monthly Repayment:	
Has Loan been Restructured:	
Detail of Restructure:	

Details of Loan/Debts:

Other Mortgage 2	
Property Address:	
Creditors Name:	
Creditors Address:	
Account Number:	
Name on Account:	
Type of Loan (Mortgage, Top Up etc):	
Purpose of Loan:	
Current Loan Balance:	
Market Value of Property:	
Monthly Repayment Per Contract:	
Actual Monthly Repayment:	
Has Loan been Restructured:	
Detail of Restructure:	
Other Mortgage 3	
Property Address:	
Creditors Name:	
Creditors Address:	
Account Number:	
Name on Account:	
Type of Loan (Mortgage, Top Up etc):	
Purpose of Loan:	
Current Loan Balance:	
Market Value of Property:	
Monthly Repayment Per Contract:	
Actual Monthly Repayment:	
Has Loan been Restructured:	
Detail of Restructure:	

Details of Loan/Debts:

Other Loan 1:	
Creditors Name:	
Creditors Address:	
Account Number:	
Name on Account:	
Type of Loan (<i>Credit Card, Personal Loan etc</i>):	
Purpose of Loan:	
Current Loan Balance:	
Monthly Repayment Per Contract:	
Actual Monthly Repayment:	
Has Loan been Restructured:	
Detail of Restructure:	
Other Loan 2:	
Creditors Name:	
Creditors Address:	
Account Number:	
Name on Account:	
Type of Loan (<i>Credit Card, Personal Loan etc</i>):	
Purpose of Loan:	
Current Loan Balance:	
Monthly Repayment Per Contract:	
Actual Monthly Repayment:	
Has Loan been Restructured:	
Detail of Restructure:	

Details of Loan/Debts:

Other Loan 3:	
Creditors Name:	
Creditors Address:	
Account Number:	
Name on Account:	
Type of Loan (<i>Credit Card, Personal Loan etc</i>):	
Purpose of Loan:	
Current Loan Balance:	
Monthly Repayment Per Contract:	
Actual Monthly Repayment:	
Has Loan been Restructured:	
Detail of Restructure:	
Other Loan 4:	
Creditors Name:	
Creditors Address:	
Account Number:	
Name on Account:	
Type of Loan (<i>Credit Card, Personal Loan etc</i>):	
Purpose of Loan:	
Current Loan Balance:	
Monthly Repayment Per Contract:	
Actual Monthly Repayment:	
Has Loan been Restructured:	
Detail of Restructure:	

Details of Loan/Debts:

Other Loan 5:	
Creditors Name:	
Creditors Address:	
Account Number:	
Name on Account:	
Type of Loan (<i>Credit Card, Personal Loan etc</i>):	
Purpose of Loan:	
Current Loan Balance:	
Monthly Repayment Per Contract:	
Actual Monthly Repayment:	
Has Loan been Restructured:	
Detail of Restructure:	
Other Loan 6:	
Creditors Name:	
Creditors Address:	
Account Number:	
Name on Account:	
Type of Loan (<i>Credit Card, Personal Loan etc</i>):	
Purpose of Loan:	
Current Loan Balance:	
Monthly Repayment Per Contract:	
Actual Monthly Repayment:	
Has Loan been Restructured:	
Detail of Restructure:	

Details of Loan/Debts:

Other Loan 7:	
Creditors Name:	
Creditors Address:	
Account Number:	
Name on Account:	
Type of Loan (<i>Credit Card, Personal Loan etc</i>):	
Purpose of Loan:	
Current Loan Balance:	
Monthly Repayment Per Contract:	
Actual Monthly Repayment:	
Has Loan been Restructured:	
Detail of Restructure:	
Other Loan 8	
Creditors Name:	
Creditors Address:	
Account Number:	
Name on Account:	
Type of Loan (<i>Credit Card, Personal Loan etc</i>):	
Purpose of Loan:	
Current Loan Balance:	
Monthly Repayment Per Contract:	
Actual Monthly Repayment:	
Has Loan been Restructured:	
Detail of Restructure:	

Additional Information:

- Are you an undischarged bankrupt? **Yes** **No**
- Have you ever been a discharged bankrupt subject to a bankruptcy payment order? **Yes** **No**
- Are you a person who is a specified debtor as respects a Debt Relief Notice which is in effect? **Yes** **No**
- Are you a person who, as a debtor, subject to a Debt Settlement Arrangement which is in effect? **Yes** **No**
- Are you a person who, as a debtor, is subject to an arrangement under the control of the court under Part IV of the Bankruptcy Act 1988? **Yes** **No**
- Within the past 3 years (excluding assets referred to in A above), did you sell or transfer any assets (other than in the normal course of business) in Ireland or elsewhere? **Yes** **No**
- Have you made payments in excess of regular payments to a creditor in the past 12 months either in Ireland or elsewhere? **Yes** **No**
- Have you had any asset seized by any creditor within the past 12 months either in Ireland or elsewhere? **Yes** **No**
- Have you sold, transferred, disposed, or given away any of your assets in the past 5 years (excluding the assets referred to in A above) either in Ireland or elsewhere? **Yes** **No**
- Within the past 5 years have you given any gifts to relatives or others valued at €5,000 or more in Ireland or elsewhere? **Yes** **No**
- Are you expecting to receive any sums of money which are not related to your normal income, or any other property within the next 12 months? **Yes** **No**
- Have you incurred any debts in the last 6 months? **Yes** **No**
- Are you making or receiving any alimony or maintenance payments? **Yes** **No**
- Have you made any arrangements to continue to pay any creditors? **Yes** **No**
- Were you, or are you involved in legal proceedings from which you may receive money or property? **Yes** **No**
- Have you, or will you or your spouse receive an inheritance? **Yes** **No**
- Do you or your spouse have judgements against you? **Yes** **No**

Accountant/Solicitor Details:

Applicant Accountants Details:	
Accountants Name:	
Accountants Address:	
Applicant Solicitors Details:	
Solicitors Name:	
Solicitors Address:	
Partner/Spouse Accountants Details:	
Accountants Name:	
Accountants Address:	
Partner/Spouse Solicitors Details:	
Accountants Name:	
Accountants Address:	

Tax Information

Applicant Tax Affairs:	
Last Tax Return Filed (<i>Tax Year</i>):	
Taxes Owing:	
Are all Tax Affairs up to date:	
Partner/Spouse Tax Affairs:	
Last Tax Return Filed (<i>Tax Year</i>):	
Taxes Owing:	
Are all Tax Affairs up to date:	